

Public Power Council's Request For Proposals for Facilitation and Collaboration Professional Services

Bid/RFP Due Date: July 22, 2022, 5:00 p.m. PST.

Introduction: The Public Power Council ("PPC") is accepting proposals for facilitators to assist PPC members in the development of policy positions relating to the future electric power supply contract with the Bonneville Power Administration ("BPA"). PPC members are non-profit consumer-owned utilities in the Pacific Northwest that are statutory preference customers of BPA – which means they have first rights to the power produced by BPA, and BPA has an obligation to serve the needs of these utilities. The next contract between PPC members and BPA will serve PPC members' power supply needs for a term beginning in fiscal year 2029 ("Post-2028"). We invite qualified applicants to submit proposals for consideration by PPC's 21-member Executive Committee.

PPC is a highly technical regional trade organization comprised entirely of subject matter expert staff focused on rates, policy, legal and legislative issues surrounding PPC members' Federal power supply. Its mission is to preserve and enhance the benefits of the Federal Columbia River Power System for consumer-owned utilities. Working through PPC, consumer-owned utilities stay informed, deliberate amongst themselves, develop strategies, and engage in advocacy on critical industry issues. For five decades, PPC has represented the views of public power in all meaningful forums in the Pacific Northwest and in Washington, D.C. It has influenced major legislation, such as the Pacific Northwest Electric Power Planning and Conservation Act of 1980 and the Energy Policy Act of 2005, led major negotiations for public power, and participates actively in all BPA proceedings with the goal to keep PPC members' wholesale power rates low and contract terms as favorable as possible.

In anticipation of the expiration of the current power supply contracts ("Regional Dialogue Contracts"), PPC has worked closely with the region's consumer-owned utilities to develop an economic and effective way to address wholesale electric power issues. Some circumstances have changed since PPC members negotiated their prior or even existing contracts with BPA. For example, the Federal resources comprising the BPA system are no longer sufficient to serve the full needs of PPC members. While BPA has the statutory authority to acquire additional resources to augment its existing system, many questions about the allocation of the existing system resources among the preference customers and the augmentation of those resources have arisen.

Those questions, in turn, implicate various policy issues that serve as the basis for the Regional Dialogue Contracts, but may be subject to re-evaluation and re-negotiation among the PPC members for the Post-2028 contracts. While many PPC members share many common objectives, they are also diverse in their profiles, needs, and preferences. PPC is looking for an experienced facilitator to assist members in having those discussions among themselves – in an informative and productive manner – so as to assist PPC members in identifying and developing well-informed or "no-surprises" positions in advance of further negotiations with BPA. Where formation of common positions is desired by PPC members, the facilitator is expected to assist in

the development of such positions. The facilitator is also expected to identify where divergent viewpoints exist.

To the extent necessary, PPC staff will assist the facilitator in developing the technical understanding needed to provide the facilitation services. However, given the complexity of the issues to be discussed among the PPC members, experience or at least some understanding of the electric industry is a plus.

Request for Proposal Due Date: July 22, 2022. Respondents may submit clarifying questions no later than July 15, 2022. Questions should be submitted to bweathers@ppcpdx.org.

Scope of Work for the Project: The facilitator will be expected to execute the following tasks:

- Facilitate PPC post-2028 workshops that are attended by PPC staff, members, and strategic partners with a primary focus on establishing broadly acceptable, wholistic positions on the following issues that are understood by all participants:
 - o BPA system size
 - o BPA resource augmentation
 - o System allocation (i.e., determination of Contract High Water Marks or equivalent)
- Assist with the presentation of post-2028 materials to the PPC Executive Committee and at other forums where necessary.
- Upon conclusion of the facilitated processes, the facilitator will provide a written report describing the discussions and summarizing areas of resolution amongst PPC members.

Criteria for Selection: All qualifications received shall be subject to an evaluation by the PPC Executive Committee. The following factors, among others, will be considered in making the selection:

- Experience of the Consultant/Consulting Firm: Reputation of the firm in regard to competence. Past experience of the firm with similar projects and statement of understanding of the work. While experience in the electric industry is desirable, it is not required as the PPC Executive Committee is focused on retaining a Consultant who can provide the best facilitation services for the Scope of Work described above. The proposal should identify and describe the experience of all the principals and key staff who will be involved in providing facilitation services.
- Method of Approach: Review the soundness of the Consultant's stated approach to the project, the comprehensiveness of the proposed work plan and the techniques to be used.
- Level of Effort: Review the Consultant's projected budget and hourly rate schedule.
- Recommendation: The PPC Executive Committee will review all qualifications and is expected make a decision at a meeting in the month of August 2022.
- Timeline and Completion: Time is of the essence, Consultant should demonstrate the flexibility to attend a variety of meetings and meet certain deadlines. PPC may retain the

facilitator through the remainder of calendar year 2022 to align the PPC membership on several specific policy issues on timeline in concert with BPA's timelines in the ongoing Provider of Choice policy forum. The facilitator is expected to apportion up to 80 hours per month to this project. Retention of the facilitator beyond this timeframe must be approved by the PPC Executive Committee and may be subject to additional terms and conditions.

Submission Requirements: Respondents must provide the following in the format outlined below:

- Name and Address of Consultant: Name, address, and best contact information of Consultant/Consulting Firm submitting qualifications.
- Statement of Understanding and Work Plan: State in precise terms your understanding of the scope of work presented by this RFP, your approach to the project, and the proposed work plan and techniques you plan to use.
- Hourly Rates: Submit an hourly rate schedule for all personnel proposed to be utilized in providing the service.
- Qualifications: Submit qualifications, curriculum vitae or resumes of all personnel working on this project. Please describe any experience you have with the electric industry, or if none, your ability to understand highly technical issues.
- Firm's Contract Representative: Identify the person who shall be responsible for all services to PPC under this RFP and describe their qualifications to manage these services.
- References: Provide three references who can attest to the Consultant's experience and suitability for this project.